

Performance Title, Inc.
4690 Wilmington Pike, Dayton, Ohio 45440
Phone: 937-435-4290 Fax: 937-435-3085

SELLING AGENT:

E-MAIL:

PHONE:

FAX:

CELL:

Brokerage License #

Agent License #

PRE-CLOSING INFORMATION FOR THE BUYER

Buyer's:
Property Address:
Our File Number:
Contract Purchase Price:

BUYERS CONTACT INFORMATION:

Home: _____ **Work:** _____ **Cell:** _____ **Email:** _____

Marital Status: Single _____ Married _____ Divorced _____ Widowed _____

Will buyer be attending closing? No _____ Yes _____ **If no, where will docs need to be sent?** _____

REALTOR COMMISSION: _____%

Listing Agent \$ _____ **% Selling Agent \$** _____ **%**

Earnest Money \$ _____ **Held by:** LA _____ SA _____ **Deduct from Commission:** Yes _____ No _____

Refund to Buyer at Closing: Yes _____ No _____ **Compliance Fee/Additional Commission \$** _____

Referral Fee \$ _____

HOW WOULD THE BUYERS LIKE TO HOLD TITLE?

SELLER PAID CLOSING COSTS:

_____ **% OR \$** _____

MISC. REPAIRS OR INSPECTIONS:

CONSENT/WAIVER BY CUSTOMER

The undersigned hereby acknowledges receipt of written Privacy Policy of Performance Title, Inc.

The undersigned has consented to and authorized use of my/our personal information which may include, but shall not be limited to, social security numbers, driver's license numbers, mortgage loan account numbers, and written authorization forms to outside entities for any and all purposes related to the purchase, refinance, sale, closing, issuance of insurance and/or settlement pertaining to the above referenced property. This may include, but shall not be limited to the following:

1. Providing my/our realtor, attorney, mortgage loan office, and/or any County official where the property is located with a copy of the HUD-1 Settlement Statement, Closing Disclosure and/or payoff statement (s) ;
2. Providing related third parties with a copy of the purchase contract and addenda;
3. Providing my/our social security number (s) and or account number (s) to a related third party for the purpose of obtaining a payoff statement on a mortgage which a lien on my real estate or judgment which is or appears that it could be a lien on the title of my real estate;
4. Providing my/our social security number(s) and or account number(s) to a related third party for the purpose of obtaining a payoff statement on an account which may not be a lien on my real estate but must be paid off in order to comply with the lender's written closing instructions;
5. Providing a copy of the appraisal on my real estate or my mortgage loan application to a related third party for the purpose of obtaining a subordination agreement from said third party for a lien on my real estate;
6. Providing mortgage loan account numbers and other non-public information such as names, phone numbers and property addresses to a related third party for the purpose of obtaining information required in order to complete the processing of your transaction, such as hazard insurance and tax information;
7. Providing documentation that includes non-public information such as names, phone numbers, drivers license copies, property addresses, social security numbers, account payoff information and/or any and all title and/or closing documentation to the Purchaser's lender;
8. Scanning and/or faxing and/or emailing or otherwise electronically storing documentation that includes non-public information such as names, phone numbers, driver's license copies, property addresses, social security numbers, account payoff information, and/or any and all title and/or closing documentation for the purpose of record retention and/or submission for review and/or retention to a party related to the transaction;

We have been advised and consent to allow any and all such documentation and/or non-public personal information to be transmitted to myself or others and/or stored via scanner, email, mail, express delivery, and/or other electronic device and that this may be through the use of the equipment and resources and devices of Performance Title, Inc. or of any Realtor and/or Lender related to this transaction. Such devices may or may not be encrypted and they may or may not retain any and all such documentation and information or internal or external hard-drive storage.

We have been advised and consent to permit that any and all documentation and/or non-public information obtained on us by Performance Title, Inc. will be stored indefinitely by Performance Title, Inc. and understand that it will not be released to unauthorized parties.

